

WRIGHT MEMORIAL PUBLIC LIBRARY

Board of Trustees

Regular Meeting Minutes

April 15, 2024

Wright Memorial Public Library

Call to Order

The Wright Memorial Public Library Board of Trustees met in regular session on April 15, 2024. President Randale J. Honaker III called the regular meeting to order at 6:02 p.m.

Board of Trustees Present: Randale J. Honaker III, President
 Mrs. Jennifer Enseleit, Vice President
 Mrs. Lu Ann Stanley, Secretary
 Dr. Darrell Crowe
 Ms. Candise Powell

A quorum was declared with five members present.

Others in Attendance:

Mrs. Kristi Hale, Director
Mrs. Brenda Oliver, Fiscal Officer
Mr. Brian Potts, WMPL Operations Coordinator
Madeline Iseli, Public
Leigh Ann Fulford, Public

Agenda

2024-023 Dr. Crowe moved, seconded by Mrs. Stanley, to approve the agenda.
Roll Call: Ayes; Honaker, Enseleit, Stanley, Crowe, Powell. Nays; None.

Minutes

2024-024 Mrs. Enseleit moved, seconded by Ms. Powell, to approve the March 18,2024 regular meeting minutes
Roll Call: Ayes; Enseleit, Stanley, Honaker, Powell, Crowe. Nays; None.

Public Comment

Madeline Iseli presented an update for the Oakwood Inclusion Coalition.

Staff Comment/Report

None.

Board Committee Reports

Standing Committees:

- A. Facilities Committee – Mr. Fulford - None
- B. Finance/Audit Committee – Mr. Honaker - None
- C. Nominating Committee – Ms. Powell - None
- D. Personnel Committee – Dr. Crowe - None
- E. Policy Committee – Mrs. Enseleit – Meeting scheduled April 22, 2024

Special Committees:

- F. Communications Committee – Mrs. Stanley - None
- G. Strategic Planning Committee – Mr. Eling - None

Library Foundation Liaison Report – Mrs. Hale

- A. The Wright Library Foundation Board met on April 11, 2024
- B. One grant request was approved for \$600 for Teen Exam Break programs in May and December.
- C. A donor appreciation event will be hosted at WMPL on Sunday, April 21, 2024 at 5:30 p.m.
- D. The Legacy Committee met with staff from the Dayton Foundation on March 25, 2024.

Fiscal Officer’s Reports

- A. Financial Report – March 2024
- B. March Appropriation Transfers
- C. April Revenue Supplemental Budget

2024-025 Mrs. Stanley moved, Ms. Powell seconded to approve the March 2024 Financial Report, March appropriation transfers, and April Revenue Supplemental Budget.

Roll Call: Ayes; Powell, Crowe, Enseleit, Honaker, Stanley. Nays; None.

Director’s Report

- A. Library Statistics – March 2024
- B. Library Highlights – March 2024
- C. Updates
 - a. Facilities
 - i. A keypad was installed on the Youth Services office door.
 - ii. Manual override locks were installed for both public entrances.
 - iii. A new HVAC maintenance contractor has been selected.
 - b. Staff
 - i. A new shelver was hired; all positions are filled.
 - ii. Ten WMPL employees attend the Public Library Association Conference held in Columbus, OH April 3 – 7, 2024.
 - c. Technology –technology issues in the Community Room were resolved.
 - d. Collections, Services & Programs
 - i. The Eclipse Party held in Katharine Wright Park on Monday, April 8, drew a large crowd for the historic event.
 - ii. Guided orientations for the new Memory Digitization Lab are being offered, and the equipment is available now for patron reservations.
 - iii. WMPL will subscribe to LinkedIn Learning when the State contract expires.
 - e. Community Engagement
 - i. The 2023 Annual Report will be mailed to Oakwood residents in April.
 - ii. A new electric-assist bicycle for the Book Peddler has been purchased.
 - iii. WMPL events have been featured on the front page of the Oakwood Register five times over the past six weeks, and WMPL events have been posted to the Dayton Chamber of Commerce website.

- D. Professional Development
 - a. Public Library Association Conference, Columbus, OH April 3 – 4, 2024
 - b. Supporting Transgender Individuals with Ben Greene, March 14, 2024
 - c. Digital Citizenship (virtual), March 15, 2024

- E. Community Involvement
 - a. Dayton Foundation meeting, March 25
 - b. That Day In May planning meeting, March 27
 - c. Oakwood Inclusion Coalition Leadership Team Meeting, April 9, 2024
 - d. Rotary Board meeting, April 10
 - e. Woman’s Literary Club of Dayton meeting, April 11
 - f. Rotary Club meetings, March 29, April 5 and 12

New Business

- A. Jury Duty Policy Update

2024-026 Dr. Crowe moved, Mrs. Enseleit seconded to retroactively approve the updated Jury Duty Policy as amended effective March 24, 2024

Roll Call: Honaker, Enseleit, Crowe, Stanley, Powell. Nays; None.

Action Items

Previous Meeting:

- A. Facilities Committee Meeting (Mr. Fulford) – to be scheduled
- B. Policies Committee Meeting (Mrs. Enseleit) – Scheduled April 22, 2024

Current Meeting:

- A. Book Recommendations – Mrs. Stanley

Upcoming Meeting Dates & Announcements

- A. Policies Committee Meeting – Monday, April 22, 2024 @ 5:00 p.m. to be held at Wright Memorial Public Library
- B. BOT Meeting – Regular Meeting, Monday, May 20, 2024 @ 6:00 p.m. to be held at Wright Memorial Public Library

Adjournment

Mrs. Enseleit moved, seconded by Ms. Powell to adjourn the meeting at 6:56 p.m.

Roll Call: Ayes; Honaker, Enseleit, Stanley, Crowe, Powell. Nays; None.

Respectfully submitted,

Lu Ann Stanley, Secretary

Randale J. Honaker III, President