

Board of Trustees
Organizational Meeting Minutes
January 25, 2021

Call to Order

The Wright Memorial Public Library Board of Trustees met in regular session on January 25, 2021 held virtually. President Joseph Fulford called the regular meeting to order at 6:05 p.m.

Board of Trustees Present: Mr. Joseph Fulford
 Mr. Randale J. Honaker III
 Mrs. Lu Ann Stanley
 Dr. Darrell Crowe
 Mr. Bob Eling
 Mrs. Jennifer Enseleit
 Mr. Joshua Lounsbury

A quorum was declared with seven members present.

Others in Attendance:
 Mrs. Kristi Hale, Director
 Mrs. Mary Hopton, Fiscal Officer
 Brian Potts, Operations Coordinator

Oath of Office for Re-Appointed Trustee – Mr. Joseph Fulford (Term 01/01/2021 – 12/31/27)

Mrs. Kristi Hale, notary public, administered the Oath of Office to Mr. Joseph Fulford as Board of Trustee Member effective January 1, 2021 through December 31, 2027

Election of the Board – Oath of Office for Officers 2021

A. Approval of Nomination for Slate of Officers for 2021 as recommended by the Nominating Committee

2021-001 Mrs. Enseleit moved, seconded by Mr. Lounsbury to accept the slate of officers recommended by the Nominating Committee:
 Joseph Fulford – President
 Randale J. Honaker III – Vice President
 Lu Ann Stanley – Secretary

Roll Call: Ayes; Fulford, Honaker, Stanley, Crowe, Eling, Enseleit, Lounsbury. Nays; None.

B. Oath of Office for Newly Elected Officers
Mrs. Kristi Hale, notary public, administered the Oath of Office to Joseph Fulford as President, Randale J. Honaker III as Vice President and Lu Ann Stanley as Secretary.

Appointment and Oath of Office for the Fiscal Officer

2021-002 Mr. Eling moved, seconded by Mrs. Enseleit the motion to appoint Mary Hopton as Fiscal Officer for 2021 and until the next organizational meeting in January 2022.

Roll Call: Ayes; Fulford, Honaker, Stanley, Crowe, Eling, Enseleit, Lounsbury. Nays; None.

Mrs. Kristi Hale, notary public, administered the Oath of Office to Mary Hopton as Fiscal Officer.

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Agenda

2021-003 Mrs. Enseleit moved, seconded by Mrs. Stanley to approve the agenda.

Roll Call: Ayes; Fulford, Honaker, Stanley, Crowe, Eling, Enseleit, Lounsbury. Nays; None.

Public Comment

None.

Staff Comment/Report

None.

Board Committee Appointments and Assignments 2021

2021-004 Mrs. Stanley motioned, seconded by Mrs. Enseleit, to approve the Board Committee Appointment and Assignments.

Standing Committees:

- A. Facilities Committee
Joseph Fulford, Chair; Bob Eling; Lu Ann Stanley
- B. Finance/Audit Committee
Joshua Lounsbury, Chair; Jennifer Enseleit; Randale J. Honaker III
- C. Nominating Committee
Darrell Crowe, Chair; Jennifer Enseleit, Joshua Lounsbury
- D. Personnel Committee
Randale J. Honaker III, Chair; Darrell Crowe; Joshua Lounsbury
- E. Policy Committee
Jennifer Enseleit, Chair; Darrell Crowe; Randale J. Honaker III

Special, Ad-Hoc, or Temporary Committees:

- F. Levy Communications Committee
Lu Ann Stanley, Chair; Bob Eling; Joseph Fulford
- G. Strategic Planning Committee
Bob Eling, Chair; Joseph Fulford; Lu Ann Stanley

Liaison Appointments:

- H. Library Foundation Liaison
Jennifer Enseleit
- I. Library Advisory Council Liaison
Joseph Fulford

Roll Call: Ayes; Fulford, Honaker, Stanley, Crowe, Eling, Enseleit, Lounsbury. Nays; None.

Fiscal Officer Resolutions

2021-005 Mrs. Enseleit moved, seconded by Mr. Honaker, to approve the following Fiscal Officer Resolutions:

- A. Resolution Authorizing the Fiscal Officer to Request and Secure Local Property Tax Advances from the Montgomery County Auditor during 2021 and until the 2022 Organizational Meeting

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- B. Resolution Authorizing the Fiscal Officer to invest funds during the year with proceeds distributed, as authorized by the Ohio Revised Code 135, to the General fund
- C. Resolution Authorizing the Fiscal Officer to make necessary Appropriation Transfers and Fund-to-Fund Transfers/Advances during 2021 and report to the Board the following month for approval until the 2022 Organizational Meeting
- D. Approval of \$50,000 Surety Bond for the Fiscal Officer effective January 26, 2021 through January 25, 2022

Roll Call: Ayes; Fulford, Honaker, Stanley, Crowe, Eling, Enseleit, Lounsbury. Nays; None.

Library Calendar Closings for 2021 through January 2022

2021-006

Mrs. Enseleit motioned, seconded by Mrs. Stanley to approve the Library calendar closings for 2021 through January 2022

- A. Easter Sunday – Sunday, April 4, 2021
- B. Memorial Day – Monday, May 31, 2021
- C. Independence Day – Sunday, July 4, 2021
- D. Labor Day – Monday, September 6, 2021
- E. Staff Development Day – Monday, October 11, 2021
- F. Thanksgiving Day – Thursday, November 25, 2021
- G. Christmas Eve – Friday, December 24, 2021
- H. Christmas Day – Saturday, December 25, 2021
- I. Day After Christmas – Sunday, December 26, 2021
- J. New Year’s Eve – Friday, December 31, 2021
- K. New Year’s Day – Saturday, January 1, 2022
- L. Martin Luther King, Jr. Day – Monday, January 17, 2022

Roll Call: Ayes; Fulford, Honaker, Stanley, Crowe, Eling, Enseleit, Lounsbury. Nays; None.

Date and Time for Board of Trustee Regular Meetings

2021-007

Mr. Eling moved, seconded by Mr. Honaker to set the date and time for the Board of Trustee regular meetings for the third Monday of the month at 6:00 p.m. except for December 2021 (December 13, 2021) and January 2022 (January 24, 2022)

Roll Call: Ayes; Fulford, Honaker, Stanley, Crowe, Eling, Enseleit, Lounsbury. Nays; None.

Upcoming Meeting Dates & Announcements

- A. Oakwood Inclusion Coalition – Meeting, January 27, 2021 @ 7:00 p.m. to be held virtually.
- B. BOT Meeting – Regular Meeting, Monday, February 15, 2021 @ 6:00 p.m. to be held virtually.

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Adjournment

Mrs. Enseleit moved, seconded by Mr. Honaker to adjourn the meeting at 6:29 p.m.

Roll Call: Ayes; Fulford, Honaker, Stanley, Crowe, Eling, Enseleit, Lounsbury. Nays;
None.

Respectfully submitted,

Lu Ann Stanley, Secretary

Joseph Fulford, President